

LANGDON SQUARE COMMUNITY CENTRE
Minutes of the Meeting of the User Group Panel
March 17th 2016

Present: Dave Elliott, Christine Eaton, Colin Swain, Pat Swain, Ian Geldard, Adele Khan, Cllr. Geoff Cole

Apologies: Cllr. Jan Brunton, Mike Harbisher, Margaret Black, Denice Partington, Mary Joyce

1. **Declaration of Interest**
Geoff Cole as an elected member of Middlesbrough Council.
2. Minutes of the meeting held January 21st were approved.
3. **Matters Arising**
Covered in Agenda.
4. **Property Matters**
The decoration work to the outside has been started and also the office. The GP room will be fitted in when the room is not in use.
There was a problem with the lighting being out in the back store, the electrician was called in and he replaced them with new led fittings. Dave reported that some of the lights in the hall were not working but we would deal with replacements when it becomes a necessity as scaffolding would be needed to reach them. Users present said that they only used part of the lighting and did not have any problems.
The leak from the roof seems to have been a problem with the roofing felt cracking and folding allowing water to seep in this has now hopefully been resolved.
5. **Fund Raising - Thursday 9th June – 10.00 a.m. – 12.00 noon**
There is to be a coffee morning to celebrate Queen's 90th birthday. The centre will have a Raffle and a Tombola and serve refreshments teas/coffees and cakes and biscuits. User groups are to be invited to book a table (no charge) where they can sell their goods/produce and/or advertise their group.
6. **Website and Facebook**
Adele reported that the site is slowly being adapted to the new system. She mentioned about groups adding photos and even short videos of their activities. Chris is to send her a list of the sequence of group's activities especially those that meet monthly rather than weekly.
Facebook - Langdon Square Community is the address used at the moment to access the centre's page, Adele plans to change this and add Centre. She said there were various options to get the Centre 'liked' by users who logged on and therefore added to their contacts pages. There was also a system where a small amount could be paid per day, depending on the people we wanted to reach, for as long or as short a period as we liked to advertise the Centre.
7. **Users Comments**
The users present said they were happy with the Centre. Ian remarked that they had been pleased to arrange their committee meetings in the upstairs lounge which was usually free when they wanted it. They were also pleased that they could use the far car park when they had trips planned.
8. **Any Other Business**
The meeting closed as there was no other business.

Date of next User Group meeting May 19th 2016 at 6.00 p.m.